

Clinical Committee

Committee Members:

Purpose:

- Recruit clinical professionals to assist with on-site client intakes
- Develop a robust clinical program for the FJC

Discussion Items:

- Review other Model Programs
 - Screening clinics
 - Treatment programs
 - Crisis
 - On-call system
- Identify Scope of Services
 - What services can clinicians provide at the FJC?
 - Intake
 - Crisis counseling
 - On-going counseling – group and individual
 - High-Risk Cases
- Identify Clinical Supervisor
- Review of Potential Volunteers
 - Students (All)
 - Existing volunteers
 - Clinicians who can work on-site now or supervise
 - Establish a Work Schedule
 - What should the application process include?
 - Application form
 - Interview
 - Copy of license
 - Copy of insurance
 - Pledge card
 - Photo
 - Bio
 - Background check
- Training Issues
 - On-site Program

- Using another program to provide core training
- Providing on-site lectures and/or training
- What should training look like?
 - CCS provides 56 hours as core training, plus clinical training
 - FJC provides 40 hours as core training
- Obtain and compare Curriculum to develop FJC Clinical Curriculum

- Certification
 - APA
 - KPAT
 - IRB

- Recruitment
 - Recruitment periods
 - Group email to friends
 - Presentations at certain groups
 - What should the recruiting process look like?
 - Be careful and selective.
 - Recruit bilingual clinicians

- Operational Issues
 - Compensation?
 - Billing for clinical assessments?
 - Certain hospital's patients
 - Forms

- Consider Subcommittees
 - Certification
 - Emergency Recruitment
 - Develop a Program
 - Developing an on-site IRB

- Develop an Orientation Program
 - Overview of FJC
 - Objectives of the assessment
 - What information can be part of the orientation packet for clinicians?
 - Overview of the Intake
 - Consent Forms
 - FJC Operations Manual
 - PowerPoint of the FJC
 - Phone directory
 - Referral List, brochures and DV materials
 - Frequently asked Questions
 - List of meetings held at the FJC
 - List of things the FJC has available to give to clients/children
 - Welcome Baby Kits (Videos)

- Car seats
 - Stroller
- Newsletters
- How to navigate the system
- What should the orientation look like?
 - Review of orientation packet
 - Observe an intake